



Builder Services Department Manager

Managing relationships and creating solutions with our Account Managers will be this role's primary focus. Creating a team environment to continually exceed expectations of internal and external clients will be your main objective. In this position you will work with the Director of Builder Services to manage staff, monitor projects and communicate expectations and outcomes. To be successful in this position, you must have strong leadership and project management skills. Our ideal candidate will have worked in a home design center environment and must be able to understand and analyze floor plan options, and be proficient in product knowledge.

Requirements:

Excel at working in a deadline driven fast paced environment

Have excellent customer presentation skills

Possess strong organization ability and be able to manage the small details

Proficient in Outlook, Word, and Excel

Experienced working with NHMS / RFMS or other home design and ordering systems a plus

5 years' experience working with New Home buyer market preferred.

High School Diploma/GED and additional college coursework preferred

Send salary history with resume to hr@carpetsnmore.com